

<b>Meeting of:</b>	<b>COYCHURCH CREMATORIUM JOINT COMMITTEE</b>
<b>Date of Meeting:</b>	<b>1 MARCH 2024</b>
<b>Report Title:</b>	<b>PROGRAMME OF MEETINGS 2024-25</b>
<b>Report Owner / Corporate Director:</b>	<b>REPORT OF THE CLERK &amp; TECHNICAL OFFICER COYCHURCH CREMATORIUM JOINT COMMITTEE</b>
<b>Responsible Officer:</b>	<b>JOANNA HAMILTON BEREAVEMENT SERVICES MANAGER &amp; REGISTRAR</b>
<b>Policy Framework and Procedure Rules:</b>	<b>There is no impact on the policy framework and procedure rules.</b>
<b>Executive Summary:</b>	<b>The Report provides the Joint Committee with proposed dates for future meetings in 2024-25, in line with the Memorandum of Agreement.</b>

## **1. Purpose of Report**

- 1.1 The purpose of this report is to seek approval for the proposed programme of meetings for 2024-25.

## **2. Background**

- 2.1 The Memorandum of Agreement for the Coychurch Crematorium Joint Committee states that:-

- The Joint Committee shall hold two meetings at least in each municipal year (one of which is to be the Annual General Meeting mentioned in the next sub-clause) for the transaction of general business and may hold such other meetings at such intervals as they find necessary or convenient.
- The first meeting of the Joint Committee after the annual meetings of the Councils shall be the Joint Committee's Annual General Meeting. At that meeting the Joint Committee shall elect a Chairman and Vice Chairman for the ensuing year. The Joint Committee shall also receive a report reviewing performance against the Business Plan for the preceding year.

## **3. Current situation / proposal**

- 3.1 The following programme of meetings is proposed: -

Friday 21<sup>st</sup> June 2024 - Annual General Meeting  
Friday 6<sup>th</sup> September 2024  
Friday 7<sup>th</sup> March 2025

**4. Equality implications (including Socio-economic Duty and Welsh Language)**

4.1 The protected characteristics identified within the Equality Act, Socio-economic Duty, and the impact on the use of the Welsh Language have been considered in the preparation of this report. As a public body in Wales the Council must consider the impact of strategic decisions, such as the development or the review of policies, strategies, services, and functions. It is considered that there will be no significant or unacceptable equality impacts as a result of this report.

**5. Well-being of Future Generations implications and connection to Corporate Well-being Objectives**

5.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

**6. Climate Change Implications**

6.1 There are no Climate Change implications arising from this report.

**7. Safeguarding and Corporate Parent Implications**

7.1 There are no Safeguarding and Corporate Parent implications arising from this report.

**8. Financial Implications**

8.1 None.

**9. Recommendation:**

9.1 The Joint Committee is recommended to approve the programme of meetings for 2024-25.

**Background documents:** None